

**TENTATIVE TOUR PROGRAMME OF
THIRU.K.MUTHU,DISTRICT REVENUE OFFICER,TIRUVALLUR,
FOR THE PERIOD FROM 16.10.2017 TO 31.10.2017.**

| DATE | TIME | PROGRAMME |
|---|--|---|
| 16.10.2017 Monday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection |
| | 10.00AM | Office - Work |
| | 11.00AM | To attend Grievance Day |
| | 03.00PM | To conduct Gun Licence enquiry file no-9463/2016/M5 Bank of india, Gummdipoondi Taluk. |
| | | To conduct Gun Licence enquiry file no-20939/2017/M5 , Thiru.M.Murali, Gummdipoondi Taluk. |
| | 03.30PM | To conduct Boodhan Land Enquiry File no-21893/2017/L.R1, Budhur Village, Ponneri Taluk. |
| | | To conduct Boodhan Land Enquiry File no-1477/2017/L.R1, Tirupachur Village, Tiruvallur Taluk. |
| | 04.00PM | To attend PDS Review (DSO) |
| 04.30PM | To Conduct patta appeal enquiry file no -9552/B3/2016 Thiru. Jayaprakash, Puliyambedu village, Madhuravoyal Taluk. | |
| 17.10.2017 Tuesday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection |
| | 10.00AM | Office - Work |
| | 10.30AM | To conduct Food Safty Enquiry file no-21860/2015/S1, Nestem india Pvt Ltd.(DSO - Section) |
| To conduct Food Safty Enquiry file no-27298/2015/S1, Nestem india Pvt Ltd.(DSO - Section) | | |
| 18.10.2017 Wednesday | - | Deepavali - Govt - Holiday |
| 19.10.2017 Thursday | 10.00AM | Office - Work |
| | 04.00 PM | To Conduct patta appeal enquiry file no -19393/B3/2017 Thiru. Sargunam, Pethikuppam village, Gummidipoondi Taluk. |
| | 04.30PM | To Conduct patta appeal enquiry file no -14089/B3/2017 Thiru. Rajaraman, Porur village, Madhuravoyal Taluk. |
| 20.10.2017 Friday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection. |
| | 10.00 AM | Office - Work |
| | 11.00AM | To Conduct 19(5) and 19(7) LA enquiry Thandalam Village, Uthukkottai Taluk. |
| | 03.00PM | Weekly Dengue Video Conference by PS/CRA |
| | 04.00 PM | To Conduct patta appeal enquiry file no -15337/B3/2017 Thiru.Murugan , Korrttur village, Ambattur Taluk. |

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| 21.10.2017 Saturday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection. |
| | - | To attend Spl.Grama sabha for Putting of Panchayat. |
| 22.10.2017 Sunday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection |
| | | Election special campaign - Surprise inspection |
| 23.10.2017 Monday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection. |
| | 10.00AM | Office - Work |
| | 11.00AM | To attend Grievance Day |
| | 03.00PM | To conduct Gun Licence enquiry file no-12134/2016/M5 Bank of india, Gummdipoondi Taluk. |
| | 04.00PM | To attend PDS Review (DSO) |
| 24.10.2017 Tuesday | 06.00Am | Dengue fever control HOT- SPOT areas filed inspection |
| | | District Revenue Administration Meeting |
| | | Steering Committee on eviction of encroachments (All concerned Officers and RDO's, Tahsildars, APA (Lands) and DRO |
| | | Court Cases Review meeting (PA-Legal) |
| | | School Students Certificates - Review - CEO |
| | 10.00A.M | Land Matters relating to other Departments (TNHB, SCB, TNEB, BSNL etc., - APA (Lands) and DRO |
| | | Long Pending references relating to Land Matters and CRA [APA(L)-DRO] |
| | | Other Collections: (L.R.: Loans, RR Act: Lease Rent: ULT -APA (L) - DRO |
| | | Review on Patta Transfer applications & Survey related issues- AD(S) |
| | All Special Schemes - Review | |
| 25.10.2017 Wednesday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection |
| | 10.00AM | Office - Work |
| | 04.00PM | To Conduct patta appeal enquiry file no -16596/B3/2017 Thiru. Kasthuri sundrapandiyan, Ramapuram village, Maduravoyal Taluk. |
| 26.10.2017 Thursday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection |
| | 10.00 AM | Office - Work |
| 27.10.2017 Friday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection |
| | 10.00AM | To attend C.L.A's review meeting |

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| 28.10.2017 Saturday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection. |
| | - | Uthukottai Over Azmoish Work / O.A.P genuinity verification. |
| 29.10.2017 Sunday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection |
| | - | Govt - Holiday |
| 30.10.2017 Monday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection |
| | 10.00AM | Office - Work |
| | 11.00AM | To attend Grievance Day |
| | 04.00PM | To attend PDS Review (DSO) |
| 31.10.2017 Tuesday | 06.00AM | Dengue fever control HOT- SPOT areas filed inspection |
| | 10.00AM | Office - Work |

3/10/17.

**District Revenue Officer,
Tiruvallur.**

To

1. All Revenue Divisional Officers, Tiruvallur District.
2. The Spl. Deputy Collector, (SSS), Tiruvalur.
3. The NIC Officer, Tiruvallur.
4. All Tahsildars, Tiruvallur District,
5. All Spl. Tahsildar (SSS), Tiruvallur District.

Copy to -

1. P.C. to District Revenue Officer, Tiruvallur.
2. All Head Assistants in Collectorate, Tiruvallur.