

**TENTATIVE TOUR PROGRAMME OF
THIRU.K.MUTHU, DISTRICT REVENUE OFFICER, TIRUVALLUR,
FOR THE PERIOD FROM 01.10.2017 TO 15.10.2017.**

DATE	TIME	PROGRAMME
01.10.2017 sunday	-	Govt - Holiday
02.10.2017 Monday	-	Gandhi jayanthi - inspection of Gramma Sabha Meeting
03.10.2017 Tuesday	10.00AM	Office - Work
	04.00PM	To Conduct patta appeal enquiry file no -17175/B3/2017 Thiru.Vivekanadan, Kizhmudhambedu village, Gummidipoondi Taluk.
	04.30P.M	To Conduct patta appeal enquiry file no -16596/B3/2017 Tmt. Kasthuri, Ramapuram Village, Maduravoyul Taluk.
04.10.2017 Wednesday	10.00AM	Avadi Taluk Office to conduct O.P.T review meeting with AD (survey), D.I.S/ D.T.S/ Surveyur.
	11.00AM	To Conduct 19(2) Valuation enquiry Thandurai Village, at Avadi Taluk.
	04.00 PM	To Conduct patta appeal enquiry file no -15732/B3/2017 Thiru.Anbalagan, Valasaravakkam village, Maduravoyul Taluk.
05.10.2017 Thursday	10.00 AM	Office - Work
	04.00 PM	To Conduct patta appeal enquiry file no -19436/B3/2017 Thiru.Selvaraj, Porur village, Maduravoyul Taluk.
06.10.2017 Friday	10.30 AM	To Conduct Ennour - korukkupet Railway 4th line 3(2) Enquiry, Tiruvottriyur Taluk.
	04.00 PM	To Conduct patta appeal enquiry file no -7147/B3/2017 Tmt. Indhumathi, Nolambur village in Maduravoyul Taluk.
	05.00PM	To Conduct Consumer Quarterly Review Meeting (DSO-section).
07.10.2017 Saturday	-	Town survey & Settlement review with spl.Tashildars Avadi, Tiruvallur, Madhavaram, and Tiruvottriyur Taluks.
08.10.2017 Sunday	-	Govt - Holiday
09.10.2017	10.00A.M	To Conduct Review Meeting with all Department officials in Connection With C.M Cell and GDP Pending.
	11.00A.M	To attend Grievance Day

Monday	04.00P.M	To attend PDS - Review Meeting
10.10.2017 Tuesday	10.00A.M	To Conduct 15(2) Enquiry, Vadamadurai A Village, Uthukottai Taluk.
	11.00AM	Uthukottai Taluk Office To conduct O.P.T review meeting with AD (survey), D.I.S/ D.T.S/ Surveyur.
	04.00P.M	To Conduct patta appeal enquiry file no -18145/B3/2017 Thiru. Srinivasan, Ariyanvoyul village, Ponneri Taluk.
11.10.2017 Wednesday	10.00 AM	To attend MCP - Grandline Village, Madhavaram Taluk,(SDC-SSS)
	04.00P.M	To Conduct patta appeal enquiry file no -18145/B3/2017 Thiru. Rajaraman, Porur village, Maduravoyal Taluk.
12.10.2017 Thursday	10.00 AM	Tiruvallur Taluk Office To conduct O.P.T review meeting with AD (survey), D.I.S/ D.T.S/ Surveyur.
	03.00PM	To attend the Meeting with Consumer Volunteers Organisation (DSO)
	04.00PM	To attend the Review meeting with Food Safety Officers(Designated Officer)
	05.00PM	To attend the C.S follow up review meeting (B Section)
13.10.2017 Friday	10.00 AM	To Conduct Birth & Death meeting with all Birth and Death Officials along with AD - Birth and Death, Tiruvallur.
	04.00PM	To Conduct patta appeal enquiry file no -22820/B3/2017 Thiru. Meenakchi Sundram, Maduravoyal village, Madhuravoyal Taluk.
14.10.2017 Saturday	-	Tiruttani Taluk Office To conduct O.P.T review meeting with AD (survey), Tahsildar and DTs.
15.10.2017 Sunday	-	Govt - Holiday


**District Revenue Officer,
Tiruvallur.**

To

1. All Revenue Divisional Officers, Tiruvallur District.
- 2.The Spl. Deputy Collector, (SSS), Tiruvalur.
- 3.The NIC Officer, Tiruvallur.
- 4.All Tahsildars, Tiruvallur District,
- 5.All Spl. Tahsildar (SSS), Tiruvallur District.

Copy to -

- 1.P.C. to District Revenue Officer, Tiruvallur.
- 2.All Head Assistants in Collectorate, Tiruvallur.