

**TENTATIVE TOUR PROGRAMME OF TMT.E.SUNDARAVALLI, I.A.S.,
DISTRICT COLLECTOR, TIRUVALLUR,
FOR THE PERIOD FROM 01.05.2018 to 31.05.2018**

Date	Time	Programme	Officers to attend
01/05/2018 Tuesday	10.00 AM	Grama Sabha Meeting	
02/05/2018 Wednesday	09.00 AM	Celebration of Farmers Welfare Day (Kisan Kalyaan Karyashala)	JD(Agri.)
		IRCS – Training on Social Emergency Response Volunteer by Indian Red Cross Society.	
		GSA Job mela at Kadambathur Government Boys Higher Secondary School	PD(Mathi)
		Jamabandhi at Pallipattu Taluk Office	
	03.00 PM	Distribution of Gold coin for Mangalsutram function at BDO's office, Minjur in Ponneri Taluk	DSWO
	04.00 PM	Distribution of Gold coin for Mangalsutram function at BDO's office, Ellapuram in Uthukottai Taluk	DSWO
	04.30 PM	Enquiry – SARFAESI Act –(5561/2016/M2)	PA(G) & MH
		Pre-Review Meeting - Legal Services Camp (New Model) – Child Friendly Legal Services to Children and their protection -NALSA Scheme 2015 at Tiruttani	DCPO & DLSA
	06.00 PM	CRRT Pre-Review meeting	DRO & APA(Lands)
03/05/2018 Thursday	09.00 AM	IRCS – Training on Social Emergency Response Volunteer for Indian Red Cross Society.	
		Jamabandhi at Pallipattu Taluk Office	
	03.00 PM	Meeting on Eviction of encroachments in water bodies at CRA's Office, Chepauk, Chennai	
	03.30 PM	CRRT Review meeting at Secretariat	
	04.30 PM	Arbitration Enquiry – W.P.No.13402 of 2016 (F2 Section)	APA(Lands)
	05.00 PM	Enquiry – W.P.No.38897 of 2016 (N2 Section)	APA(Lands)
04/05/2018 Friday	09.00 AM	Jamabandhi at Pallipattu Taluk Office	
		GSA Job mela at Gummidipoondi Government Girls Higher Secondary School	PD(Mathi)
	04.00 PM	PMFBY Review meeting with JD(Agri)& LDM	JD(Agri), ICICI, LDM
	04.30 PM	Arbitration Enquiry – W.P.No.109 of 2015 (F3 Section)	APA(Lands)
	05.30 PM	Drinking Water Supply review meeting	PD-DRDA, EE(TWAD), AD(Pts.), AD(TP), Mun. Commrs, BDOs (VP)
	06.00 PM	Dengue and BBBP review meeting for Poonamallee, Kadambathur, Tiruvallur & Poondi Blocks	JD(HS), DD(HS),TLR & PME, BMOs, & BHS
05/05/2018 Saturday	09.00 AM	Celebration of Aajeevika & Kaushal Vikas at TRS Marriage Hall	PD(Mathi)

06/05/2018 Sunday	10.00 AM	Inauguration of Training centre at Thiruvottiur Branch Library for competitive exams	District Library Officer
07/05/2018 Monday	09.30 AM	CM Cell/GDP Petition review	DRO, PA(G) & SDC(SSS) & first level Officers
	10.00 AM	Review – Prohibition & Excise	(AC-Excise) & DM(TASMAL), DSP(P&E)
	11.00 AM	Grievance Day	
	04.00 PM	PDS Review	DSO, JR(Co-op), RM(TNCSC) & TSOs
	04.30 PM	Kannan Kottai Thervoi Project Review (DRO Kannankottai)	DRO, Kannankottai, EE & DRO, Special Tah, RDO, PNI & Tahsildar, GPD
	05.00 PM	BBBP Review Meeting	DSWO & DD(HS), TLR & PME, DADWO, JD(HS), DCPO, PO, ICDS
	05.30 PM	Road Safety meeting - Tiruvallur	RTO, Tiruvallur
	06.00 PM	MI Weekly Review (JD Agri)	JD(Agri), DD(Horti), EE(AE), MD(TRT Coop)
	06.30 PM	Revenue Department Nodal Officers review- with all Dy.Collectors	SDC(SSS)& Nodal Officers
	07.00 PM	RD Zonal Officers review meeting (PD DRDA)	PD(DRDA) & EE(RD) & Zonal Officers
08/05/2018 Tuesday	09.00 AM	IRCS – Observing World Red Cross Day activity (Indian Red Cross Society)	
		Jamabandhi at Pallipattu Taluk Office	
	4.30 PM	Water bodies encroachment review meeting – Paruthipattu Eri	RDO, Tiruvallur & Tahsildar, Avadi & DE(Highways)
		Water bodies encroachment review meeting – Tirunindravur Eri	RDO, Tiruvallur, Tahsildar, Avadi, AD(TP), EE, PWD, WRD, Kosasthalayar
		Water bodies encroachment review meeting – Palavoyal Eri	RDO, Ambathur, Tahsildar, Ambathur, EE, PWD, WRD, Kosasthalayar & PD, DRDA & DRO
		Ennore Creek	DRO & RDO, Ponneri
		Athipattu Pudunagar	PD, DRDA & RDO, Ponneri
		CRRT – Golden George Nagar	DRO, RDO, Ambathur & Tahsildar, Ambathur
		CRRT – Shanmuga nagar	DRO, RDO, Ambathur & Tahsildar, Maduravoyal
		CRRT – Perumalkovil Street	RDO, Tiruvallur & Tahsildar, Poonamallee
		CRRT – Velappanchavadi	RDO, Ambathur, & Tahsildar, Maduravoyal
		04.30 PM	Review of Social Welfare Schemes
	05.00 PM	NMP Review meeting	PA(NMP) & Dy.BDOs(NMP)
		05.30 PM	Law & Order Review Meeting
Sand Co-ordination Meeting			
Road Safety Meeting			
09/05/2018	09.00 AM	Jamabandhi at Pallipattu Taluk Office	

Wednesday	04.30 PM	Single Window Clearance Committee meeting	GM, DIC, DD(HS), DEE, TNPCB, TLR, DFO, AD(T&CP), Indl. Assn. & Entrepreneurs of Company concerned
		Enquiry – Misappropriation of General funds, scheme funds and AGAMT – Disciplinary action initiated under Rule.17(b) T.N.C.S.	PA(PD)
		Enquiry – W.P.No.21605 of 2017	AC(Excise)
		Enquiry (Kalaithendral) – W.P.No.2670 of 2018	AC(Excise)
	05.00 PM	Enquiry – Thiru Janakiraman, Kanchivayal, Ponneri Tk	(AD-Mines)
		Flag Day Collection Review meeting	(AD-Ex-Servicemen) & all department officers
	05.30 PM	Enquiry – W.P.No.24717/2016	(AD-Mines)
		Court Cases Review meeting	PA(G) & Tahsildar(Legal) & all dept. officers
	05.30 PM	Drinking Water Supply review meeting	PD-DRDA, EE(TWAD), AD(Pt), AD(T.P), Municipal Commissioners, BDOs (VP)
10/05/2018 Thursday	10.00 AM	Jamabandhi at Pallipattu Taluk Office	
	05.00 PM	Food Safety Officers Review meeting	DO(Food Safety) & FSOs
	05.30 PM	Review on TNSRLM & IFAD (PO, MaThi/DIO-IFAD)	PO, MaThi/DIO-IFAD
11/05/2018 Friday	10.00 AM	Jamabandhi at Pallipattu Taluk Office	
	5.30 PM	Meeting on conduct of village games in all the Village Panchayats	DRO, SP, PD, DRDA, District Sports Officer, CEO, DEOs, DIP & BDOs
	06.00 PM	Dengue and BBBP review meeting for Puzhal, Sholavaram & Ellapuram Blocks	JD(HS), DD(HS), Tiruvallur & Poonamallee, BMOs, & BHS concerned
12/05/2018 Saturday	09.30 AM	Legal Services Camp (New Model) – Child Friendly Legal Services to Children and their protection NALSA Scheme 2015 at Govt. Boys Hr.Sec.School, R.K.Pet (DCPO)	DCPO & DLSA
13/05/2018 Sunday		Public Holiday	
14/05/2018 Monday	09.30 AM	CM Cell/GDP Petition review (SDC-SSS)	DRO, PA(G) & SDC(SSS) & first level Officers
	10.00 AM	Review – Prohibition & Excise meeting (AC-Excise)	(AC-Excise) & DM(TASMAC), DSP(P&E)
	11.00 AM	Grievance Day	
	04.00 PM	PDS Review (DSO)	DSO, JR(Co-op), RM(TNCSC) & TSOs
	04.30 PM	Kannan Kottai Thervoi Project Review (DRO Kannankottai)	DRO, Kannankottai, EE & DRO, Spl. Tah., RDO, PNI & Tahsildar, GPD
	05.00 PM	BBBP Reveiw Meeting	DSWO & DD(HS), TLR & PME, DADWO, JD(HS), DCPO, PO, ICDS

	05.30 PM	Road Safety meeting (RTO, Redhills)	RTO, Redhills
	06.00 PM	MI Weekly Review (JD Agri) & Agri allied Flagship schemes review	JD(Agri), DD(Horti), EE(AE), MD(TRT Coop), RJD(AH), AD(Fisheries)
	06.30 PM	Revenue Department Nodal Officers review- with all Dy.Collectors(SDC-SSS)	SDC(SSS)& Nodal Officers
15/05/2018 Tuesday	09.00 AM	Jamabandhi at Pallipattu Taluk Office	
	04.30 PM	Enquiry – Maintenance and Welfare of Parents and Senior Citizens Act, 2007 of one Sivasankaran and others (DSWO)	DSWO
	05.00 PM	Ennore to Pulicat desilting of Buckingham canal Meeting with all Companies at Collectorate	DRO, PD,DRDA, AD(Ex-Servicemen) & RDO, PNI, Tahsildar, PNI & TVT & Companies
	05.30 PM	Animal Husbandry Review meeting with all ADs	RJD(AH)/all ADs
16/05/2018 Wednesday	09.00 AM	Jamabandhi at Pallipattu Taluk Office	
	03.00 PM	Ryot meeting at Taluk Office, Pallipattu	
	05.30 PM	Drinking Water Supply review meeting	PD-DRDA, EE(TWAD), AD(Pt), AD(T.P), Municipal Commissioners, BDOs (VP)
17/05/2018 Thursday	10.00 AM	Surprise inspection	
	4.00 PM	Monthly review on CWSS and UGSS schemes under TWAD (EE,TWAD,RWS & Sewerage),All Municipal Commissioners ,All EOs Town panchayats	EE,TWAD,RWS & Sewerage),All Municipal Commissioners , All EOs(TP)
18/05/2018 Friday	10.00 AM	Agriculture Grievance Day- (JD-Agri)	JD(Agri)
	05.00 PM	Agricultural production & Marketing Committee meeting-PA (Agri)	JD(Agri)
	06.00 PM	Dengue and BBBP review meeting for Minjur, Gummidipoondi, R.K.Pet and Pallipet Blocks	JD(HS), DD(HS),TLR & PME, BMOs, & BHS concerned
19/05/2018 Saturday	10.00 AM	Surprise Inspection	
20/05/2018 Sunday	10.00 AM	Holiday	
21/05/2018 Monday	09.30 AM	CM Cell/GDP Petition review (SDC-SSS)	DRO, PA(G) & SDC(SSS) & first level Officers
	10.00 AM	Review – Prohibition & Excise meeting (AC-Excise)	(AC-Excise) & DM(TASMAC), DSP(P&E)
	11.00 AM	Grievance Day	
	04.00 PM	PDS Review (DSO)	DSO, JR(Co-op), RM(TNCSC) & TSOs
	04.30 PM	Kannan Kottai Thervoi Project Review (DRO Kannankottai)	DRO, Kannankottai, EE & DRO, Special Tahsildars, RDO,PNI & Tahsildar, GPD
	05.00 PM	BBBP Reveiw Meeting	DSWO & DD(HS), TLR & PME, DADWO, JD(HS), DCPO, PO,ICDS
	05.30 PM	Road Safety meeting (RTO, Poonamallee)	RTO, Poonamallee
	06.00 PM	MI Weekly Review (JD Agri)	JD(Agri), DD(Horti), EE(AE), MD(TRT Coop)

	06.30 PM	Revenue Department Nodal Officers review- with all Dy.Collectors(SDC-SSS)	SDC(SSS)& Nodal Officers
	07.00 PM	RD Zonal Officers review meeting (PD DRDA)	PD(DRDA) & EE(RD) & Zonal Officers
22/05/2018 Tuesday	10.00 AM	Surprise inspection	
	04.00 PM	District Level Vigilance Committee Meeting	DRO,DSO, JR(Coop), RDO,TLR,AD(Pts), RM(TNCSC)
	05.00 PM	Review with DADWO(All Special Tahsildars-ADW), DBCWO, DM(Tahdco), EE(Tahdco) & DDAWO	All Special Tahsildars-ADW), DBCWO, DM(Tahdco), EE(Tahdco) & DDAWO
23/05/2018 Wednesday	10.00 AM	Line Department schemes review meeting (PD,DRDA)	PD, DRDA, EE(RD) & Line department concerned
	10.30 AM	Review – Pradhan Mantri Awas Yojana(Gramin), Amma Park, Amma Jym (PD-DRDA, EE-RD),	PD,DRDA, EE(RD) & BDOs(VP)
	11.00 AM	Monthly Review of all Developmental Schemes including VSSS, MLACDS, MPLADS etc., and all issues of PA (PD), AD (Audit) & AD (Pts) – PD (DRDA)	PD,DRDA, Zonal Officers & BDOs
	04.30 PM	CRRT & PRAGATI Scheme follow- up meeting & Water bodies encroachment follow up Review meeting (APA-Lands)	All DEs(HW), DROs (NH), DSC(NH), PA to RDOs, Metro - APA(Lands)
		Highways all works review /Project works review – All DEs(HW), DROs (NH), DSC(NH), PA to RDOs, Metro -APA(Lands)	
	Meeting – Land Acqn. / Alienation / Arbitration /KWSP / Kannankottai Thervoykandigai /SHAR / LAOP cases – APA (L) and DRO.		
05.30 PM	Drinking Water Supply review meeting	PD-DRDA, EE(TWAD), AD(Pt), AD(T.P), Municipal Commissioners, BDO (VP)	
24/05/2018 Thursday	10.00 AM	<u>Health Review</u> Reduction of MMR and IMR, Higher Order Birth, Funds earned by the Government Hospitals under CM Health Insurance fund, Patients Welfare society fund, Hospital Infrastructure, Amma Aarokiya Thittam, Muthulakshmi Reddy Maternity Benefits Scheme (JD- Health, DD(HS), Tiruvallur and Poonamallee), BBBP (Beti Bachao Beti Padhao) Scheme.	JD(HS), DD(HS), TLR & PME
	03.30 PM	Bankers Meeting (LDM)	LDM & Branch Managers
25/05/2018 Friday	10.00 AM	Surprise inspection	
	05.30 PM	Drinking Water Supply review meeting	PD-DRDA, EE(TWAD), AD(Pt), AD(T.P), Municipal Commissioners, BDOs (VP)
	06.00 PM	Dengue and BBBP review meeting for Tiruthani, Tiruvalangadu & Villivakkam Blocks	JD(HS), DD(HS),TLR & PME, BMOs, & BHS concerned
26/05/2018 Saturday	10.00 AM	Surprise Inspection	

27/05/2018 Sunday	10.00 AM	Public Holiday	
28/05/2018 Monday	09.30 AM	CM Cell/GDP Petition review (SDC-SSS)	DRO, PA(G) & SDC(SSS) & first level Officers
	10.00 AM	Review – Prohibition & Excise meeting (AC-Excise)	(AC-Excise) & DM(TASMAC), DSP(P&E)
	11.00 AM	Grievance Day	
	04.00 PM	PDS Review (DSO)	DSO, JR(Co-op), RM(TNCSC) & TSOs
	04.30 PM	Kannan Kottai Thervoi Project Review	DRO, Kannankottai, EE & DRO, Spl. Tah, RDO, PNI & Tahsildar, GPD
	05.00 PM	BBBP Review Meeting	DSWO & DD(HS), TLR & PME, DADWO, JD(HS), DCPO, PO, ICDS
	05.30 PM	Road Safety meeting (RTO, Ambathur)	RTO, Ambathur
	06.00 PM	MI Weekly Review (JD Agri) & agri allied Flagship schemes review	JD(Agri), DD(Horti), EE(AE), MD(TRT Coop), RJD(AH) & AD(Fisheries)
	06.30 PM	Revenue Department Nodal Officers review- with all Dy.Collectors(SDC-SSS)	SDC(SSS)& Nodal Officers
	07.00 PM	RD Zonal Officers review meeting (PD DRDA)	PD(DRDA) & EE(RD) & Zonal Officers
29/05/2018 Tuesday	10.00 AM	Surprise inspection	
	05.00 PM	Review with Inspector of Factories	Inspectors of Factories
30/05/2018 Wednesday	10.00 AM	District Revenue Administration Meeting	
		Steering Committee on eviction of encroachments (All concerned Officers and RDO's, Tahsildars, APA (Lands) and DRO	DRO, APA(Lands), RDOs, Tahsildars
		School Students Certificates – Review – CEO	CEO
		Land Matters relating to other Departments (TNHB, SCB, TNEB, BSNL etc., - APA (Lands) and DRO	TNHB, SCB, TNEB, BSNL etc., - APA (Lands) & DRO
		Long Pending references relating to Land Matters and CRA [APA(L)-DRO]	DRO & APA(L)
		Other Collections: (L.R.: Loans, RR Act: Lease Rent: ULT –APA (L) – DRO	DRO & APA(L)
		Review on Patta Transfer applications & Survey related issues- AD(S)	AD(Survey)
	04.00 PM	Law & Order Review Meeting Sand Co-ordination Meeting –AD(Mines)	SP, PA(G) ,DSPs, DE(H), PD, NHAI, RTOs, RDOs, Tahsildars
	05.30 PM	Drinking Water Supply review meeting	PD-DRDA, EE(TWAD), AD(Pt), AD(T.P), Mun. Commrs., BDO (VP)
31/05/2018 Thursday	10.00 AM	Surprise inspection	
	05.00 PM	Review with Labour Officer(SSS), Tiruvallur/Ponneri	Labour Officer(SSS), Tiruvallur/Ponneri